Ohio Department of Medicaid

PROVIDER NETWORK MANAGEMENT (PNM) SYSTEM ADMINISTRATOR CHANGE REQUEST

All enrolled Ohio Medicaid providers are assigned a unique Medicaid ID at the time of enrollment. This number and the provider's NPI establish each provider's record or account with Ohio Medicaid. This includes individual practitioners that do not bill Ohio Medicaid or the Managed Care Entities directly but are identified as rendering practitioners at the time of billing.

Each Medicaid ID, including individual practitioners, must have an assigned PNM Administrator to manage their provider data and assign agent roles as appropriate. The administrator can be the Medicaid practitioner themselves but, in most cases, rendering practitioners that are part of a billing organization give authority to someone at that organization to act as the Administrator of their individual practitioner Medicaid ID.

Each Medicaid ID can only have one active Administrator at a time. If a practitioner moves to another billing organization or there is some business reason that Administrator role must be changed, the Ohio Department of Medicaid requires approval of the individual practitioner to make the Administrator change.

Please provide the following information

Individual Practitioner Name
Individual Practitioner Medicaid ID
Individual Practitioner NPI
New Administrator Name
New Administrator OHID
New Organization Name Midwest Physician Anesthesia Services, Inc.

My signature authorizes the New Organization and New Administrator identified above to manage my Ohio Medicaid provider data in the Provider Network Management system on my behalf.

Authorized By _____ Date _____

Please email the completed and signed form to: pnmsupport@medicaid.ohio.gov
Please include "Administrator Change Request" in the subject line on the e-mail.